

Arts-In-Communities Project Mini-Grants Budget Form

Fiscal Year 2011 (July 1, 2010 - June 30, 2011)

(Round All Monies to the Nearest Dollar)

See All Applicants for restrictions and limitations on KAC funds.

The totals on line 9 (total expense) and line 12 (total income) must equal.

Any line item greater than 10% of the total budget must be broken down into detailed information. In-kind expenses and in-kind income must match.

Please provide complete budget numbers for the entire project, not just what is being requested from the KAC.

Applicant Name: _____

Project Beginning Date: _____

Project Ending Date: _____

	<u>Expenses</u>	<u>KAC</u>	<u>Cash</u>	<u>In-Kind</u>	<u>Total</u>
1	Staff (include fringe benefits):				
	Administrative				
	Artistic				
	Technical/Production				
	Sub-total				
2	Consulting and Artistic Fees for Service (non-staff):				
	Administrative				
	Artistic				
	Technical/Production				
	Sub-total				
3	Exhibition/Production/Project Expenses:				
	Supplies				

	Props/Scenery				
	Costumes				
	Lighting/Sound				
	Musical Instruments				
	Other:				
	Sub-total				
4	Building/Venue:				
	Building or Office Space				
	Performance and/or Exhibition Space				
	Sub-total				
5	Travel:				
	Airfare				
	Rental Car/Taxi				
	Mileage				
	Accommodation and per diem				
	Other:				
	Sub-total				
6	Marketing:				
	Printing				
	Advertising				

	Website				
	Other:				
	Sub-total				
7	General Operating Expenses:				
	Utilities				
	Printing				
	Postage				
	Office Equipment Rental				
	Membership Dues/Publication Purchase				
	Other				
	Sub-total				
8	Capital Expenditures:				
	Building & Equipment Expenses Greater Than \$1,000				
	Building & Equipment Expenses Less Than \$1,000				
	Sub-total				
9	Total Expenses (add line 1 through 8)				

	<u>Income</u>	<u>KAC</u>	<u>Cash</u>	<u>In-Kind</u>	<u>Total</u>
10	Earned Income:				
	Admissions/Ticket Sales				
	Concessions				
	Rental Fees				
	Other:				
	Sub-total				
11	Contributed Income:				
	Individuals (include memberships)				
	Foundations				
	Corporations				
	Government (exclude Kansas Arts Commission)				
	Kansas Arts Commission (requested)				
	Other (please describe)				
	Sub-total				
12	Total Income (add the subtotals for earned and contributed; items 10 and 11)				